

**PRESENTATION GRADING SHEET**

<b>NAMES OF STUDENTS ON STAGE:</b>		<b>TOPIC:</b>			<b>DATE:</b>					
1.										
2.										
3.										
4.										
5.										
<b>Unsatisfactory</b>					<b>L</b>	<b>Satisfactory</b>		<b>H</b>	<b>Outstanding</b>	
					<b>U</b>	<b>L</b>	<b>S</b>	<b>H</b>	<b>O</b>	
<b>THOUGHT ORGANIZATION</b>										
<b>INTRODUCTION</b> (Attention Step & Overview)	Emotional-Failed to Introduce Self/Subject-Vague/Laundry Listed  (1) (2) (3) (4) (5)	Appropriate-Claimed Audience's Attention-Highlighted Main Points	Stimulating-Original-Clear/Well Expanded-Prepared Listeners fully	0	1-3	4-6	7-9	10		
<b>SUPPORT</b> (Visual & Verbal)	Inadequate Development- Errors-Sloppy-Awkwardly Used -Inadequate Sources  (1) (2) (3) (4) (5)	Adequate Development-Credible Facts-Supported or Illustrated Ideas -Cited Sources	Comprehensive Development-Stimu- lating-Well Timed-Skillfully Used- Incorporated Sources Throughout	0	1-3	4-6	7-9	10		
<b>ORGANIZATION</b> (Logic & Transitions)	Vague-Lacked Balance/Mechanical Transition Throughout	Main Ideas Related to Purpose-Each Other-Used some Creative Transitions	Skillfully Led Audience-Creatively Related Previous Points to New Points	0	1-3	4-6	7-9	10		

	(1) (2) (3) (4) (5)								
<b>CONCLUSION</b> (Summary & Closure)	Incomplete-Laundry Listed/Abrupt No Sense of Finality  (1) (2) (3) (4) (5)	Reviewed Highlights of Main Points- Definite-Appropriately Tied to Subject	A Synthesis-Fostered Attention of Ideas-Positive Impact-Creative	0	1-3	4-6	7-9	10	
<b>DELIVERY</b>									
<b>VERBAL EXPRESSION</b>	Articulation Pbs-Incorrect Grammar/ Pronunciation-Vocalized Pauses-Poorly Worded-Monotone-Too soft/Loud-Too Slow/Fast-Artificial-Lack Confidence  (1) (2) (3) (4) (5)	Not Distracting-Natural Force, Pitch, Rate and Emphasis- Positive	Rare Gem of Expression-Exceptional Articulation, Pronunciation, Grammar- Precise Words Choice- Dynamic-Spontaneous- Conversational-Varied.	0	1-3	4-6	7-9	10	
<b>MOVEMENT</b>	Static Movement-Pacing-Distracting -Hindered Communication-Nervous  (1) (2) (3) (4) (5)	Varied Movement Usually Purposeful	Purposeful Movement-Comfortable- Confident- Enhanced Presentation	0	1-3	4-6	7-9	10	

<b>GESTURE</b>	Mechanical Gestures-Mechanical-Exaggerated-Poorly Timed-Distracting Nervous  (1) (2) (3) (4) (5)	Appropriate Gestures-Aided Communication	Gestures enhanced Presentation-Spontaneous-Natural-Consistently Reinforced Meanings	0	1-3	4-6	7-9	10
<b>EYE CONTACT</b>	Missing or Partial Eye Contact Focused on Visual-Aides or Notes  (1) (2) (3) (4) (5)	Included Most Listeners-Acceptable Reference to Notes	Direct Eye Contact-Random-Rarely Used Notes Sought Feedback	0	1-3	4-6	7-9	10
<b>INTERACTION</b>	Inability to Answer to Questions From Audience-Complete Silence  (1) (2) (3) (4) (5)	Good Disposition to Answer to Questions from Audience	Quickness of Thinking on your Feet-Ability to give more details on Questions	0	1-3	4-6	7-9	10

COMMENT: \_\_\_\_\_  
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TIME SPENT: \_\_\_\_\_ Total Points Possible: **10 (30 Overall)** Total Points Awarded: \_\_\_\_\_

U = Unsatisfactory; L = Low Satisfactory; S = Satisfactory; H= High Satisfactory; O = Outstanding

**Last Operation that can be Completed at Home:** From the Presentation, Identify; then, Report three (3) main Ideas. Try to Develop and/or Comment each of these Ideas in Your Own. Students who Dig Deeper in such a Relevant Way will Earn Extra Points

Idea 1: .....

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Comment: .....

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Idea 2: .....

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Comment: .....

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Idea 3: .....

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Comment: .....

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